



2024-2025 Independent Verification Worksheet

Your **2024-25** Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law requires that we, as financial aid administrators, must complete verification before awarding Federal Student Aid. CFK must compare the information on your FAFSA to either the **2022 IRS Tax Return Transcripts OR the SIGNED copy of the 2022 tax return and all schedules** and/or with W-2 forms and/or other financial aid documents. If there are differences between your application information and your financial documents, your FAFSA may be corrected. Also, we may request additional information. You / Your Spouse must sign and complete the worksheet, attach any required documents, and submit them to the Financial Aid Office.

BE SURE TO:

•	Complete the entire form.	Do not leave anything	blank. If not	applicable,	enter "N/A"	or a "0	΄.

A. Student Information						
Last Name	First Name	M.I.				
Email Address	Phone Number	CFK Student ID				
B. <u>Student Family Information</u> (please provide the information that best describes your situation)						
List the family members in your household. Incl	ude:					
Yourself.						

- Your spouse, if you were married the day you filed the FAFSA.
- Your dependent children if you will provide more than half of their support from July 1, 2024, through June 30, 2025
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2024, through June 30, 2025.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time? (Yes/No)
Missy Jones (example)	18	Sister	Central University	Yes
		Self	The College of the Florida Keys	

C.	St	udent's Income Information to be Verified (only complete item 1 OR 2 based on your filing status)				
	 TAX RETURN <u>FILERS</u>: - Important Note: If you filed, or will file, an <u>amended</u> 2022 IRS tax return submit your 2022 IRS tax transcript AND amended tax return (IRS Form 1040X). 					
	☐ <u>I have used or will use</u> the IRS Data Retrieval Tool in FAFSA on the Web IRS income tax return information into my FAFSA.				o retrieve and transfer 2022	
	☐ I am <u>unable or choose not to use</u> the IRS Data Retrieval Tool in FAFSA on the Web, and I mu 2022 IRS tax return transcript OR a SIGNED copy of a 2022 IRS tax return and all schedule					
		Options for obtaining a 2022 IRS Tax Return Transcript: View and print immediately at: http://www.irs.gov/Individuals/Get-Transcript Call 1-800-908-9946 Complete Form 4506-T and mail or fax to address given: https://www.irs.gov/uac/About-Form-				
	2.	4506T2. TAX RETURN NONFILERS: Complete this section if you will not file and are not required to file a 2022 income tax return with the IRS.				
		☐ I was not employed and had no income earned from work in 2022.				
□ I was employed in 2022 and have listed below the names of all my employers, the amount each employer in 2022, and I have attached the required IRS W-2 form for wages earned. Lie employer even if they did not issue an IRS W-2 form.						
		Employer's Name	IRS W2 Provided?	2021 Annual Income Earned		
	S	andy's Auto Body Shop (example)	Yes	\$2,000.00(example)		
				\$		
				\$		
				\$		
			Total Income Earned From Work	\$		
D.	Yo	rtification and Signatures u and your spouse (if applicable) whose informa rksheet. Each person signing this worksheet cer rrect. Note: Electronic/typed signatures are no	tifies that all the information repor			
Stu	ıdeı	nt Signature	Date			
Sp	ous	e Signature	Date			
WAF	RNIN	G: If you purposely give false or misleading information	on this worksheet, you may be fined, be	e sentenced to prison, or both.		

Do not mail this worksheet to the U.S. Department of Education.